



**MEMORANDUM OF ASSOCIATION
OF
ATHLETICS FEDERATION OF INDIA (AFI)**

(Formerly known as Amateur Athletics Federation of India)

(Registered under the Societies Registration Act XXI of 1860)

(Incorporated Amendments upto 05.09.2020)

- I. The name of the Society is “Athletics Federation of India”
- II. The registered office of the Society shall be situated in Delhi.
- III. The objectives for which the Society is registered are:
 1. To promote and encourage Athletics in India.
 2. To organize and control Athletics in India
 3. To provide facilities for training in Athletics and Physical exercises.
 4. To render as and when possible financial assistance to individual athletes, officials, affiliated units, foreign affiliated units of World Athletics for the training, providing equipment, literature, inviting them for competitions, attending seminars, meetings etc.
 5. To provide the Athletes, Coaches with latest knowledge and technique in Athletics.
 6. To enforce all rules and regulations of the International body in so far as they are related to Athletics.
 7. To be the official organization in complete and sole in charge of all Athletics matters in India.
 8. To guard and enforce the rules and conduct the activity as defined in Article VII – (A) & (B) in cooperation with District/ State Athletics Associations and coordinate with other agencies with regard to Athletics activities.
 9. To select and control the Indian Athletics Contingent to the Olympics, Asian Games, Commonwealth Games, SAF Games and various other International competitions under the patronage of the I.O.A., World Athletics and other Federations / Associations.
 10. To generate the interest of the people in promotion of Athletics and to that end the formulation of State Athletics Association for the development of Athletics within a State.
 11. To admit the membership of the State Athletics Associations and other units.
 12. To take disciplinary action against any affiliated District/ State / Unit organization for misconduct or any undesirable activity bringing disrepute to the country, AFI and Athletics or which is prejudicial to the interest of the society and for not

organizing meets at the State Level, District level and sending teams for various competitions.

13. To promote representation of AFI delegates in the International bodies/forums, send them for various meetings, seminar, encourage them to contest elections of the SAF, AAA, World Athletics and any other organization where the AFI is a member and meet expenses involved in it.
14. To establish good relation with other countries by inviting their teams & Officials, sending Indian Athletes & officials for training & participation in their Competition, sending our delegation, official, coaches to other countries & meet their expenses.
15. To promote women participation in the administration of Indian Athletics from the District, State and National level for which AFI will endeavor by preparing a strategic plan from time to time and implement it effectively.
16. To combat Overage participation in Juniors as per the Rules and Regulations framed by AFI time to time.

IV. For the attainment of aforesaid objectives, the Federation may:

1. Edit, compile, print and publish periodicals, books, brochures or leaflets.
2. Accept or procure subscriptions, donations or other contributions on such terms, as it may be considered reasonable.
3. Procure, collect and accept gifts and endowments on such terms, as it may be considered reasonable.
4. Borrow or raise money for the purpose of the Federation including the issue of or upon bonds, debentures, bills of exchange, promissory notes or other obligations or securities of the Federation.
5. Acquire movable or immovable properties on behalf of the Federation and sell, lease, exchange, dispose off or otherwise deal with all or any part of such properties.
6. To plan Coaching schemes for the benefit of Athletes of the Country.
7. Do all other things that may be necessary or expedient to promote the development of Athletics in India and for the conduct of its business and generally to do all such things as may be necessary for expedient, lawful, incidental or conducive to the attainment of the foregoing objects or any of them.

V. The income and property of the Federation herewith detailed shall be applied solely towards the promotion of its objects as set forth in the Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividends, bonus or otherwise by way of profit to the members provided that nothing therein shall prevent the payment of remuneration to its officers or staff or other persons in return for any services actually rendered by them in their current professional capacity. Part of the money collected by any individual / organisation / company can also be paid commission out of the money raised by that agency / individual.

**CONSTITUTION
RULES AND REGULATIONS OF THE
ATHLETICS FEDERATION OF INDIA (AFI)**

I. DEFINITION AND EXPLANATION

In these Rules, unless the context otherwise requires:

- i. Federation shall mean the “Athletics Federation of India” also known as AFI in abbreviated form.
- ii. Members shall mean an affiliated member of the “Athletics Federation of India”. (This does not mean the recognized member).
- iii. ‘Constitution’ shall mean the Constitution of the Athletics Federation of India.
- iv. ‘Assembly’ shall mean and include the representative deputed by the members in accordance with the rules hereinafter contained and the person(s) holding Indian citizenship and who is / are member(s) of the World Athletics also known as WA.
- v.
 - (a) International Relationships: The Athletics Federation of India is affiliated to the World Athletics and through the World Athletics to the Asian Athletics Association. The Athletics Federation of India recognizes, accept, applies, observes and abide by the current constitution, Rules and Regulations of the World Athletics (WA) and the AAA (Asian Athletics Association) as well as any future amendments. This applies especially to the Anti-Doping Rules, the handling of disputes and relations with Athlete’s representatives.
 - (b) Any Citizen of India elected to the World Athletics, AAA Council, SAAF, IOA would be the member of the Executive Council of the Athletics Federation of India.
- vi. ‘Council’ shall mean the Executive Council of the Athletics Federation of India constituted under the rules and regulations hereinafter contained.
- vii. ‘State Association’ shall mean State Athletics Association affiliated to the AFI.
- viii. ‘Board’ shall mean any / or All India Sports body affiliated to AFI.
- ix. ‘Recognised’ shall mean the Sports Body/ Department, which are given recognition only for the purpose of participation in Athletics competitions organised by AFI without being part of assembly and voting right.

II. ASSOCIATION YEAR

The Official year of the Athletics Federation of India shall be the Financial year commencing from the 1st of April.

III. MEMBERSHIP:

The membership of the Federation shall be open to the under mentioned units, subject to the approval of the Assembly.

- 1) Athletics Associations of States as well as Centrally Administered Union Territories (The geographical boundaries of a State / Centrally Administered Union Territories) shall be the same as recognised by the Constitution of India.
- 2) Sports central bodies or organizations of All India character.
- 3) Sports bodies, which are promoting Athletics at various levels, can be given recognition i.e. only for participation in limited Championships.

- 4) AFI will have three types of members:
- i. **Affiliated:** Affiliated Permanent Member State / Union Territory Athletics Associations, only will have right to vote. All other affiliated Permanent Members such as Board/Institution/Organisation of All India character will have no voting right.
 - ii. **Associate:** Associate Members will have representation in the Assembly but with no voting right. These are the Members who were downgraded to Associate Member because of Non-performance of Activity and non-compliance of AFI Constitution.
 - iii. **Recognised:** Recognised Members will be only for the purpose of participation in athletics competition organised by AFI without being part of assembly and voting right.

IV. **AFFILIATION:**

- a) Application for affiliation from an organization shall be submitted to the Secretary along with a list of its office bearers for the current year along with the prescribed admission fees & activities report. In case there is no Athletics Championships is conducted by the Unit, applying for affiliation, the application cannot be accepted.
- b) The Secretary shall place before the Executive Council such applications for disposal. The Executive Council may reject any application for affiliation without assigning any reason. In the case of rejection of an application for affiliation, the fees deposited shall be refunded to the organization concerned.

V. **MEMBERSHIP FEES (ADMISSION FEE & RENEWAL FEE):**

The Admission Fee & Annual Renewal Fee payable to the Federation shall be as follows:

	<u>Fee for Admission</u>	<u>Annual Renewal of Membership Fees.</u>
i) State Athletics Association :	Rs. 5,000/-	Rs. 1,000/-
ii) Athletics Association of Centrally Administered Union Territories:	Rs. 5,000/-	Rs. 1,000/-
iii) Organisation of All India character:	Rs. 50,000/-	Rs. 10,000/-
iv) Promotion Units *	Rs. 50,000/-	Rs. 10,000/-

* - These Units will be recognised for the purpose of participation for their respective department's name only. They will not be entitled to attend meeting of AFI.

(Any Educational Unit will be treated at par with the State Associations for the purpose of membership fee e.g. A.I.U. etc.)

Notes:

- a) It shall be the duty of the affiliated organizations to send their Annual renewal fee of membership and other dues to the Federation by the end of the first month of the Financial year.
- b) The Treasurer shall give thirty clear days notice to the members concerned to clear the Arrears, failing which the membership shall be deemed as cancelled with effect from the 31st day of the date of notice. The Treasurer will also circulate the list of arrears to all members.

VI. DEFAULTERS & DISAFFILIATION:

- a) A member failing to pay the membership fee as well as other dues, if any, due to Federation before the 30th April every year, shall be treated as defaulter and such defaulter shall neither be allowed to the membership of General Assembly, Executive Council or any Committees of the Federation. Further the member shall not be permitted to participate in the Championships conducted under the aegis of the Federation or other affiliated units.

Notwithstanding any action taken by the Council against any other defaulter under these rules or the regulation there under the Council shall have full power to take legal steps against such defaulter for the recovery of dues of the Federation. A defaulter will however be entitled for restoration of rights and privileges only on payment of the arrears of membership fee together with a penalty amounting to 20 % of the Annual Renewal fee or the arrears, whichever is more, provided the Executive Council in its meeting approves the same and the restoration is communicated to the defaulter in writing.

- b) If the renewal fee and the other arrears are not paid on or before the last day of the following year the defaulter will automatically ceases to be a member of the Federation.

c) **Defunct Unit:**

1) All the Affiliated State Athletics Association are supposed to conduct activity as mentioned in Rule 'VII'. Failure of State Athletics Association in conducting the activities will result in the relegation of the Unit from Permanent Member to Associate Member status. The Associate member will lose its elected position in the General Assembly as well as Executive Council. The Associate Member will have no voting right.

2) All the affiliated Member Units have to conduct their Unit's Championships in line with the Calendar of AFI. Failure to conduct the activity as mentioned in Rule 'VII' will result in the relegation of that Unit from Permanent member to Associate Member. That Associate member will lose its position in General Council as well as in Executive Council. The Associate Member will have no voting right.

3) Such Unit / Units relegated to Associate member, shall be eligible for regular membership only after conducting the mandatory events as mentioned in Sub-Rule B, D, F, I & J of Rule "VII", for three consecutive years under the supervision of an official nominated by AFI.

VII. ACTIVITY:

A. All the District Athletics Association affiliated to State Association, have to conduct District Athletics Championships regularly and send their teams to participate in National Inter District Junior Athletics Meet (NIDJAM). If any of the District Athletics Association fails to conduct its District Athletics Meet and/or fails to send its team to participate in NIDJAM, that District Association shall be disaffiliated and the concerned State Athletics Association would take the responsibility to form another Association in that district. It is mandatory for the Member State Units/UT to affiliate atleast 50% district units of the State / UT.

B. i) It is mandatory for all affiliated State Units to conduct their Annual Championships separately for the Seniors (Men & Women), Juniors (Boys & Girls), Youth (Boys & Girls), State Cross Country, strictly as per the period (Dates) given by Federation (AFI) from time to time.

- ii) All Departmental Sports Boards / Institutions affiliated to AFI must conduct their Championships annually as per the period & time slot allotted by AFI and send their Teams for the participation in the various competitions organised by AFI.
- C. To nominate the Selection Committee, Chief Coach with the panel of Coaches for their State and send their details to the Federation.
- D. To conduct Annual General Assembly Meeting and send the Minutes of the Meeting along with the Audited Statement of Accounts and Annual Activity Report to the Federation every year.
- E. To organize Coaching Camps in the State to prepare the Athletes for National Championships.
- F. To prepare the State's Annual Athletics calendar, in line with National Athletics Calendar.
- G. To follow the guidelines provided in the Indian Athletics Manual of Federation during the organization of National Championships.
- H. To take steps to stop 'Overage' participation and use of forbidden substances by the Athletes.
- I. To conduct the Elections of the respective Unit to elect its Office Bearers & Executive Committee of the State Athletics Association as per the time frame provided in their Constitution under the Supervision of AFI nominated observer.
- J. To send the Online Entries for AFI Competitions.as per the directions of AFI from time to time.
- K. To run their Web-Site.
- L. To appoint Coordinator at State and District level for implementing "Kids Athletics" program as per AFI directions.
- M. To make efforts for stopping the use of forbidden substances used by the Athletes to enhance their performance.

VIII. **REAFFILIATION:**

A member, who ceases to be a member of the Federation either by forfeiture of membership or otherwise shall in no circumstances be eligible for re-affiliation unless all its arrears of membership fee or other dues, if any to the Federation, are cleared. The ceased member has to write application for re-affiliation which shall in all other respect comply with the provisions of rule IV, V, VI & VII. A member in that case has to pay admission fee again.

IX. **RIGHTS AND PRIVILEGES OF MEMBERS:**

Subject to the provisions of these rules generally or any By-Laws there under, a member shall amongst others have the following rights and privileges:

- a) Right to vote through its accredited representative(s) of General Assembly meetings of the Federation, provided that the dues of the Federation have been paid in time.
- b) Right to seek Election to the Executive Council or any Committee of the Federation, subject to the provision of the Rule 'VI' & 'VII'.
- c) Right to obtain information about working and accounts of the Federation.

X. **MANAGEMENT:**

The management of the Federation with regard to its affairs, the administration and enforcement of its rules, regulations and bye-laws shall be entrusted to the Executive Council, which shall also deal with all permanent and temporary appointments as well as dismissal or suspension of the other staff without assigning any reason.

XI. **ASSEMBLY:**

Assembly of the Federation will consist of:

1. Two representatives of each affiliated Permanent Member State / Union Territory Athletics Association, with voting right.
2. One representative of each affiliated Permanent Member Board or Institution or Organisation of All India character, without voting right.
3. One representative of each of Associate Members, without voting right.

XII. **ELECTED MEMBERS:**

The following will be the Elected Members of the Federation and they shall be elected from amongst the members of the Assembly:

- | | |
|-------------------------------|--------------|
| (a) President | One |
| (b) Senior Vice President | One |
| (c) Vice Presidents | Four + One * |
| (d) Secretary | One |
| (e) Senior Joint Secretary | One |
| (f) Joint Secretaries | Four + One * |
| (g) Treasurer | One |
| (h) Executive Council Members | Seven + One* |

* - Four/Seven Posts[Vice President/ Joint Secretary and Executive Council Members respectively] will be open for either gender and fifth/eighth post will be reserved exclusively for women.

“Office Bearers” would include the President, Secretary and the Treasurer.

The President / Secretary of the Federation will have authority to take any important decision, where adequate time may not have been available to convene the Executive Council Meeting. Such decisions will later be ratified by the Executive Council.

XIII. **EXECUTIVE COUNCIL:**

The Executive Council of the Federation shall consist of:

1. All Elected Members
2. Chairman of Two Committees i.e. Planning, Coaching, Coordination, Monitoring & Implementation Committee and Technical Committee.
3. Four members to be nominated by the President / Secretary, out of outstanding former Athletes / Administrators / Outstanding Coaches with voting right. Two members out of four will be from Athletes Commission.
4. Associate Vice Presidents – To be appointed by the Executive Council
5. Life Presidents #

- Life Presidents can be appointed for their distinguished services to the Athletics and they will be entitled to attend the Council / Assembly meetings without voting rights.

XIV. **ELECTIONS:**

- (a) Elections shall be held once in Four years at the Annual General Assembly Meeting (AGM i.e. Meeting of the Assembly) to elect the Elected members amongst the representatives of the members. It can also be held before the due date but the tenure will be Olympic to Olympic year. (To elaborate further it means, result of election will come into existence from October of the Olympic year, if it is a routine meeting).
- (b) The election procedure is appended in the Annexure “**Election Rules**”.

XV. **VOTING:**

Affiliated Permanent Member State/Union Territory units only will have the right of TWO votes through their representatives in the AGM/SGM or Extra Ordinary Meetings of AFI.

Each affiliated Permanent Member State/ Union Territory units shall be represented by **Two Representatives** authorized (in writing) by the President and Secretary of the affiliated Member State/Union Territory units, in the AGM / SGM / Extra Ordinary Meetings. Such Representatives must be duly elected member of the Executive Committee of State/UT Association, during AGM.

For avoidance of any doubt, it is clarified that in case, the President or Secretary of State/UT Association desire to be the representative, their individual authority shall be accepted, provided, in case the General Assembly of State / UT Association has authorized names of the representatives by way of a resolution, only such names will represent that State / UT Association.

However, in case President/Secretary nominates different person(s), the person(s) authorized by the President shall be deemed to be the duly authorized person(s)

Each affiliated Board / Institution / Organisation of All India character shall be represented by **One Representative** in the AGM / SGM / Extra Ordinary Meetings, without any voting right.

The President and Secretary of the affiliated Unit will authorize their representative(s) as mentioned in the above paragraph, in writing to the AFI Secretariat before the last specified date. Only those units will have the right to vote in AGM / SGM / Extra Ordinary meetings, who will fulfill all its obligations mentioned under the clause “Activity”.

In case any of the Unit fails to comply with the clause VII of Activity, will be made Associate member without right to vote. The list of Members Unit downgraded to Associate member category will be announced in the month of January/February every year by the President / Secretary AFI. However, the Associate member will be readmitted as permanent Member with right to vote, when they will fulfil the obligation mentioned in clause VII of “Activity” continuously for Three (3) years.

XVI. **TENURE OF POSTS:**

- (a) Tenure for the post of President shall be maximum of three (3) terms of Four years i.e. maximum of Twelve (12) years, with or without break.
- (b) Tenure for the post of Secretary and Treasurer shall be maximum of two (2) consecutive terms of four (4) years i.e. maximum of eight (8) years and after a cooling off period of four (4) years, may be eligible for seeking fresh election for either of the post.
- (c) The President, Secretary and Treasurer shall cease to hold the post on attaining the age of 70 years.

XVII. **HOLDING OF OFFICE:**

No office Bearer of the Federation shall be eligible to be the Office Bearer simultaneously of any other National Sports Federation / Association except IOA or any other multiple disciplines Association.

XVIII. **MEMBER REPRESENTATIVES**

Nomination of AFI representatives to the Committees of World Athletics (WA) / AAA (Asian Athletics Association / IOA (Indian Olympic Association) / SAAF (South Asian Athletics Federation) or any other National & International forums will be made by President and Secretary.

In the event of disagreement between the President and Secretary, the decision of General Assembly will prevail.

XIX. **COMMITTEES & COMMISSIONS**

The Chairperson / Chairman, conveners and members of the following Committees / Commissions will be nominated by the President / Secretary.

- i) Selection Committee,
- ii) Technical Committee,
- iii) Examination Committee,
- iv) Planning, Coaching, Coordination, Monitoring & Implementation Committee,
- v) Statistical Committee,
- vi) Medical Committee,
- vii) Disciplinary Committee,
- viii) Constitutional Committee,
- ix) Women Committee,
- x) Arbitration Commission,
- xi) Complaint Redressal Committee,
- xii) Committee against Sexual Harassment,
- xiii) Athlete's Commission
- xiv) Ethics Commission
- xv) Marketing Commission
- xvi) Any other Committee / Commission which the President / Secretary feel necessary.

XX. **VACANCIES:**

The office of a member of the Council (including that of an Office Bearer) shall fall vacant:

- a) If the organization, he/she represents, ceases to be a member or he/she ceases to be a member of any member organization.
- b) If he/she resigns from his post by a notice in writing to the Secretary and his resignation is accepted by the Executive Council (In the case of Secretary, the notice of the resignation shall be addressed to the President).
The Executive Council shall have power to fill up vacancy so caused by co-option from amongst the representatives to the Assembly and that will remain good, until the next election.
- c) In case if any vacancy falls vacant for any other reason whatsoever, can be filled in the Executive Council Meeting / Annual General Assembly Meeting, whichever is earlier, and if required the President / Secretary so decides, the election can be held in the House itself for the vacant post. The President / Secretary can invite nomination(s) in the House and if required, election can be conducted by the secret ballot under the supervision of President or the House may decide the name of Returning Officer.

XXI. **ARBITRATION COMMISSION:**

CONSTITUTION:

1. The President will nominate a three member Arbitration Board, duly approved by the Executive Council.
2. Out of three members, one member shall be from the legal background.
3. Members nominated should not have any conflict of Interest.

PLACE OF ARBITRATION:

Place of Arbitration proceedings shall be AFI Headquarters at New Delhi or any other place in Delhi as decided by the Arbitration Board.

COST OF THE PROCEEDINGS:

The cost of the Arbitration proceedings shall be born equally by the parties to the Arbitration. However, the entire cost of the proceedings can be imposed on either party of Arbitration if the Board so decides.

MODALITIES:

1. All State Associations shall include in their Constitution, a provision that Associations would have all unresolved disputes settled by the Arbitration Commission of the AFI and the Associations and its members shall voluntarily surrender their right of seeking redress in any court of law.
2. All unresolved disputes arising within the State Associations, shall be referred by the Associations to the AFI for settlement within Arbitration process by the Arbitration Commission of AFI.
3. The dispute has to be communicated to the Secretary AFI in writing by any party and thereafter the Secretary AFI, in consultation with the President, will constitute Arbitration Board for the adjudication of the dispute.
4. The following disputes may be referred to the Arbitration Commission:
 - i) Dispute between AFI Members / Affiliates.
 - ii) Dispute within a State Association affiliated to AFI.
 - iii) Dispute relating to affiliation with the AFI.

- iv) Age fraud appeal against the decision of the AFI Age Verification Committee.
- v) Dispute between AFI and its Vendors / Suppliers / Sponsors / Affiliates.
- vi) Selection disputes.
- vii) Election disputes.
- viii) Affiliation disputes of District Athletics Association within a State Association.
- ix) Affiliation dispute of a State Association.

XXII. COMPLAINT REDRESSAL COMMITTEE:

The Complaint redressal committee will be headed by one of the Executive Council Member of AFI. The President AFI will nominate the Chairman, Convener and three other members of this Committee in consultation with Executive Council. Any Complaint / Grievance will be lodged with the Secretary AFI, who will place the same before the Committee for a final decision within four (4) weeks of receipt of the complaint.

XXIII. COMMITTEE AGAINST SEXUAL HARASSMENT:

The Committee against Sexual Harassment will be headed by one of the Executive Council Member of AFI. The Chairperson, Women's Committee, will be the Convenor of this Committee and four other members including Chairman will be nominated by the President, in consultation with the Executive Council. Out of the four, one will be an eminent women Athlete or eminent women Athletics Coach.

- (i) Any complaint / grievance lodged with AFI's Secretary, will be placed by him before the Committee for a final decision within four (4) weeks of receipt of the complaint.
- (ii) The Committee shall address complaints in a time bound manner and take appropriate disciplinary action in case of misconduct and where conduct in the complaint amounts to a specific offence under Indian Penal Code or any other law, the Federation will take steps to initiate appropriate legal proceedings.

XXIV. MEETINGS:

A. ANNUAL GENERAL ASSEMBLY MEETING:

- i. The Annual General Meeting of the Assembly shall be held every year at a place, date & time to be decided by the President / Secretary. As far as possible the meeting shall be held by rotation at different places. But in case due to unavoidable reason, the meeting is not held every year, it can take place after two years. In case the Annual General Meeting is not held in the year, the Annual Report of the Secretary and the Audited Statement of Accounts for that year may be considered in a meeting of the Executive Council, which can be later ratified in the Annual General Assembly Meeting.
- ii. The agenda of the Annual General Assembly Meeting shall also include:
 - a) Confirmation of the Minutes of the previous Annual General Assembly Meeting and the Special General Meeting, if any.
 - b) Consideration and adoption of the Secretary's Annual Report on the working of the Federation.
 - c) Consideration and passing of the Audited Statement of Accounts of the year and the Budget for the next year to be submitted by the Treasurer.

- d) Appointment of Auditors and fixing their remuneration.
- e) Election of the Elected Members & Executive Council (if due).
- f) Consideration of the Annual Athletics Championships Calendar.
- g) Amendment(s) to the Constitution (if any)
- h) Any other business of which due notice has been given.
- i) Any matter affecting the welfare of the Federation which the President may bring or allow to be brought before it. This will include discussions about developmental activities and analysis of programme and policies of the Federation. The President can call meeting(s) on telephonic messages.

Note: The Annual Report, Audited Statement of Accounts & all other relevant papers shall be circulated to the members before the meeting.

B. SPECIAL GENERAL MEETING

Special General Meetings may be summoned at any time by the President at his discretion and shall be convened by the Secretary. If Twenty (20) affiliated members want any serious matter(s) concerning with the development of Athletics to be discussed, President may call such a meeting within 30 days, provided twenty (20) affiliated members send a representation to the President / Secretary in writing.

C. EMERGENT MEETING

Notwithstanding anything in the Constitution, an emergent meeting of the Assembly may be convened by the Secretary in consultation with the President on urgent specific matters.

- D. The meetings of Annual General Assembly, Special General Assembly, Executive Council, All Committees / Commissions and any other emergent meetings, except the meetings where elections are to be held; can be held through Video Conferencing after giving adequate notice in accordance with the AFI Constitution. The mode of Meeting shall be decided by the President / Secretary AFI. In case of any dispute between the President and the Secretary, approval shall be taken by the Executive Council members by circulation.

XXV. NOTICES AND QUORUM FOR MEETINGS:

In convening meetings, the notice period and quorum, as given hereunder shall be observed:

<u>Meeting</u>	<u>Notice Period</u>	<u>Quorum</u>
i) Annual General Meeting (Annual Meeting of the Assembly)	15 Clear days.	One third of the Representatives entitled to vote or 15 Representatives. Whichever is less.
ii) Special General Meeting	10 Clear days.	15 Representatives.
iii) Emergent Meeting	10 Clear days. (By Tel./Mail)	15 Representatives.
iv) Executive Council Meeting	10 Clear days.	7 Representatives.

v) Emergent Executive Council Meetings	7 Clear days.	7 Representatives.
vi) Committee Meetings.	7 Clear days.	3 Representatives.

Notes:

- (1) Clear means from the date of posting. The notice can be sent either by post or by Email. In case of urgency it may be communicated telephonically.
- (2) Besides the above, meeting may be convened by the Secretary during the National Athletics Championships at a very short notice with the consent of the majority of the members present at such meetings and can only discuss matter relating to the particular Championships or related matter.
- (3) On any issues of very urgent nature and under special circumstances when a meeting of the Executive Council cannot be convened, the Secretary may obtain the approval of the members of the Council by circulation and act accordingly, provided that majority of members favour the proposal so circulated. But such cases must be placed at the next Meeting of the Executive Council for formal ratification and record.

XXVI. POWERS, FUNCTIONS & DUTIES:

A. THE ASSEMBLY:

1. To formulate the policy of the Federation and the principles on which it shall be carried out.
2. To carry into effect the objects of the Federation.
3. To hold election of the Elected members and the Executive Council, every four years in accordance to the rules of Constitution.
4. To frame rules for Honorary or Associate membership of the Federation and to invite the President of the Republic of India to be the Patron in Chief of the Federation.
5. To admit membership of any organization eligible for affiliation under the Constitution.
6. To raise funds for the Federation and to hold the same and to control and administer other properties of the Federation.
7. To impose or enforce penalties for any violation of the Rules and the Bye-Laws of the Federation as also of the World Athletics.
8. To appoint Auditors to examine and certify the Balance Sheet of the Federation, annually.
9. To consider and adopt the Annual Reports, Statement of Accounts and sanction the Budget estimates of the Federation.
10. To be the sole official Organisation in complete and sole charge of all Athletics matters in the country.
11. To institute, locate, conduct and manage all meets proposed for the selection of India's Athletics Contingent for the World Athletics Championships, Olympic Games, Commonwealth Games and other contests.
12. To convene National Athletics Championships.
13. To appoint Sub-Committees as and when necessary.
14. To recognize and register National and all times records in Track & Field events.
15. To organize Athletics training camps and coaching clinics independently or in cooperation and collaboration with the Sports Authority of India and National Institute of Sports.
16. To amend the Constitution, when considered necessary.

17. To maintain a register of Members.
18. To hold or arrange to hold individual physical efficiency tests.
19. To explain and interpret the Rules & Regulations of the Federation and to give decision on any point not covered by them.
20. To maintain affiliation with the World Athletics (WA).
21. To make Rules and Regulations for holding National & All India Athletics Competitions.
22. To take disciplinary action against any member or its representatives for misbehavior or any other undesirable activity bringing discredit to the country or to the Federation.
23. To delegate any of its power to any person or body.
24. To have powers to frame by-laws and rules which are not inconsistent with the Constitution.
25. To have power to suspend any member or any other Athlete from taking part in the National Competition.
26. To exercise such other power and perform all other duties as are incidental and to relate to the aims and objectives of the Federation mentioned in the Memorandum of Association.
27. To take decision regarding continuing / discontinuing of its affiliation with any other body.

B. EXECUTIVE COUNCIL:

The Executive Council shall, as provided hereafter, have the following powers:

1. To carry out the objectives of the Federation specified in the memorandum of Association.
2. To oversee the general management and to give implement the policies of the Federation during the interval between meetings of the Assembly and duly report all the decisions and actions to the Assembly for its ratification.
3. To manage, supervise and administer the funds of the Federation as delegated by the Assembly.
4. To recommend the Assembly for admitting membership, of the organisations eligible under the Constitution.
5. To initiate and recommend to the General Assembly, schemes for promotion and development of Athletics in country.
6. To decide cases of indiscipline, misconduct, protest, breaches of regulation and impose suitable penalties against individuals where necessary, subject to his right to appeal to the General Assembly.
7. To approve disciplinary action and hear appeals against such action taken by subordinate bodies.
8. To fill in vacancy in the Executive Council.
9. To sanction foreign tours.
10. To consider the Annual Report prepared by the Secretary and the Annual Audited Statement of Accounts by the Treasurer and submit the same with their recommendations to the General Assembly.
11. To appoint representatives of the Federation for any institution or organization.
12. To appoint special committees to perform specific functions and duties. To appoint officers, clerks and other staff and define their duties and functions. To

- suspend or dismiss them or dispense with their services as occasion may require and fix their salaries, remunerations, allowances and other privileges.
13. To procure, accept, collect and receive subscriptions, donations, gifts, legacies, contributions and endowments and to raise money by all lawful means for the benefit of the Federation and for fulfillment of the aims and objectives of the Federation.
 14. To invest funds of the Federation in such securities or in such a manner as the Executive Council may deem fit and from time to time vary such investments if and when necessary.
 15. To co-opt any expert or specialist for any specific purpose as and when necessary but such person shall have no power to vote.
 16. To nominate the Secretary or any other member or members to act on behalf with full authority to sign any deed or document or to give valid and effectual discharge as if all the members of the Executive Council have been acting jointly.
 17. To fix up the passage money and other expenses necessary for representatives of the Federation to attend meetings of IOA or any other body.
 18. To fix up passage money and other expenses of Indian Athletics Teams going out of India, if not otherwise prescribed under this Constitution.
 19. To provide building, premises, furniture, apparatus and other means needed for carrying out work of the Federation and to frame the rules.
 20. To enter into and/or vary and/or carry out and/or cancel contracts on behalf of the Federation.
 21. To explain, define and interpret the provisions of this Constitution when disputed.
 22. To exercise such other powers and to perform such other duties as may be assigned to it by the assembly.
 23. To take appropriate steps and decisions, if not covered under this Constitution and forward it to the General Assembly for its ratification.
 24. To purchase movable and immovable properties for and on behalf of the AFI.
 25. To sell, discard or transfer any property of the AFI.

C. COMMITTEES

The President will define the powers, functions and duties of all Committees/Commission as and when required. The President / Secretary have the powers to accept / reject the report of any of the Committee/Commission.

XXVII. DUTIES OF THE OFFICE BEARERS:

A. PRESIDENT:

- a) The President shall be the head of Federation and shall preside over all meetings of the Assembly and the Executive Council. He shall guide the AFI in all activities. He shall exercise superintendence over Office Bearers and the Members of the Executive Council and other Committees in discharging their duties. He shall have overall powers of supervision over the working of the Federation and its efficient administration. The President and in his absence, the Chairman of the Meeting shall have full powers to preserve order in all meetings and shall have all the powers and privileges which are generally vested in him under accepted parliamentary procedure.
- b) The President shall have a casting vote in case of a tie in an addition to his deliberative vote.

- c) The President shall ensure that the financial position of the AFI is sound and no unauthorized expenditure is incurred. The President is authorized to sanction expenditure up to any amount for any one item, which is not included in the budget. Expenditure in excess of this amount will be sanctioned by the Executive Council.
- d) In case of emergencies, the President will have full power to issue orders, which may subsequently be confirmed by the Assembly or the Executive Council.
- e) He will not require representation after becoming President to sit in the Meeting, even to contest election for the next tenure.
- f) President in consultation with Secretary AFI and Senior members of AFI, may invite delegates and members from across the globe as Special Invitees without any Voting right, to attend the Executive Council Meeting, Annual General Meeting of Assembly, Special General Meeting and any other meetings of AFI.

B. Sr. VICE PRESIDENT & VICE PRESIDENTS

Senior Vice President will exercise the powers of the President when the President is not available for transaction of Federation work or he authorizes the Senior Vice President, who will enjoy the same authority in the Federation as the President in the specified jurisdiction delegated to him.

C. SECRETARY:

The Secretary shall be the Executive Officer of the Federation and shall be responsible for carrying out all the decisions of the Assembly, Council and Committees and shall see that all the rules of the Federation are observed by all concerned and shall subject to the general control and direction of the Council and President inter alia.

- a) Convene all Meetings of the Assembly and Council, under the Rules and shall record and sign minutes and resolutions of all such meetings. Shall be responsible for carrying on all correspondence in the name of the Federation or as otherwise directed by the President.
- b) Shall be in-charge of all records and documents (including the register of members) as may be necessary for the smooth and efficient working of the Federation.
- c) Shall have custody and maintain in proper order and condition all trophies, souvenirs and seals and insignia of the Federation of all movable and immovable properties of the Federation and maintain upto date stock book and have annual stock taking made of all such properties.
- d) Transact all official business of the Federation.
- e) Act as Secretary and Convener of the Assembly, Council and Committees of the Federation.
- f) Exercise a general supervision over the employees of the Federation.
- g) Conduct all affairs of the Federation according to its Rules, Regulations and Bye-Laws.
- h) To issue notice to member units for non- payment of dues and subscription fees. Forward all bills for payment to the Treasurer upto the extent sanctioned in the Budget estimates and after the approval of the President.
- i) Sanction advance upto Rupees Ten Thousand only.
- j) Ensure that the accounts of the Federation have been properly maintained by the Treasurer and are regularly audited.
- k) Prepare every year, a Annual Report of the working of the Federation and place the same before the Assembly after getting it approved by the Council.
- l) Secretary can help the preparatory committee of the Athletes for various Athletics Meets. He can also take the assistance of other persons of his own choice or he can also nominate some other persons as head of this preparatory committee.

- m) He will not require representation after becoming Secretary to sit in the meeting even to contest election for the next tenure.
- n) He can also give charge of his Secretaryship to any one, if circumstances permit, with the approval of the President.

D. SENIOR JOINT SECRETARY & JOINT SECRETARIES:

The Senior Joint Secretary will exercise the power of Secretary when the Secretary is not available for transaction of Federation work. Specific duties and powers can also be assigned to the Senior Joint Secretary by the President with due approval of the Executive Council. One Joint Secretary will be nominated by the Executive Council to look after and coordinate the affairs of each zone and report the progress to the Executive Council. The Zonal Joint Secretaries will also coordinate organization of Zonal Meets and registration of athletes, Officials, overseeing regular holding of Annual Meetings of the units of the Zone. Position will be reported to the Executive Council from time to time.

E. TREASURER:

The Treasurer shall be the custodian of funds/ accounts of the Federation. Prepare and place the Budget for the year before the Council for necessary sanction that shall allocate the Budget grants to the different heads of expenditure.

- a) Make all payments of the Federation after the connected bills and vouchers have been duly checked by him and passed for payment by the Secretary.
- b) Deposit all money as and when received from the Secretary or any other sources into accounts of the Federation with banks.
- c) Have charge of all funds of the Federation.
- d) Maintain the Books of accounts of the Federation.
- e) Operate the Bank accounts of the Federation jointly with President / Secretary.
- f) Have an imprest of Rupees Ten Thousand.

XXVIII. RESPONSIBILITIES OF THE MEMBERS:

- i. All Affiliated / Associate Members of the Federation shall adopt all the Rules and Regulations concerning Athletics activities in their Constitution. They shall be responsible for conducting the Athletics Championships as defined under Rule 'XXXV-B', complete activity every year as defined in Rule 'VII'.
- ii. Each affiliated organization shall direct its own activities, conduct its Championships and control its Athletes in accordance with the principles set forth in the Rules, Regulations and Bye-Laws of the Federation.
- iii. Any penalty imposed by the Federation on any of its members for any violation of the Rules, Regulations and Bye-Laws shall be honoured by other affiliated organizations.
- iv. Disciplinary action whenever taken by an affiliated Organisation against Members in its jurisdiction shall be reported by it to the Secretary of the Federation for record and information to other affiliated Organization within ten days of action having been taken. An appeal against such action of the affiliated Organization shall lie with the Executive Council.
- v. All States / Boards should nominate their Chief Coaches and should inform the Federation, the name and other details of the Coaches accordingly. If a unit fails to nominate the State Chief Coach / Panel of Coaches, the unit will not be allowed to take part in any Annual General Assembly Meeting (AGM) of AFI.

- vi. If any State Unit / Board / Department Unit affiliated or recognized by AFI, fails to conduct the State / Unit / Board / Departmental Athletics Meets within the period allotted every year, such States / Boards / Departmental Units will be liable for disqualification / De-Recognition without serving any notice. In case of genuine reasons like natural calamity etc. President / Secretary are authorised to allow for a change in the date / Venue of the Meet.
- vii. All States / Boards / Departmental Units are required to participate in National Championships. They are required to send their Calendar of Events and detailed Reports of their Athletics Meets along with the results to the Federation. If any Unit fails to send its team in National Meets, and they fail to conduct their Annual Athletics Championships for Seniors / Juniors, they will automatically stand disaffiliated.
- viii. To avoid disputes in the States, the presence of an Observer from the Federation will be mandatory during the AGM (Election Meetings) of the State Associations. The Observer will be sent to the Election Meetings of those States, who submit the list of their Units alongwith a copy of the Constitution and other relevant information, as deemed necessary. Proceedings of Election Meetings of States / Units without the presence of an Observer of the Federation will not be accepted.
- ix. All State Athletics Associations / District Athletics Associations are responsible for maintaining bank account in the name of the Regd. Society and they need to send audited Statement of Account every year to AFI by 30th September. No assistance will be provided by AFI to those Units, who are not maintaining their account regularly and sending the audited statement of accounts to AFI.
- x. All the Affiliated Departmental Boards / Institutions are required to conduct one AFI National Meet in every three years failing which they will be liable to disaffiliation.
- xi. Those State Athletics Associations / Boards who fail to do the activities as per the definition explained in the above Rules, will be removed from the regular membership of AFI and there will be the arrangement of making the Associate Member without voting right. So, those members who were not performing the activities will be made the Associate Members in the AGM and for three years their performance will be monitored. It will be only after three years that they will be eligible to become regular affiliated Member with the voting rights if they are found that they are doing their activities as per the Activity clause defined in Rule 'VII'.

XXIX. SUSPENSION AND REINSTATEMENT:

1. The Executive Council shall have power to suspend any member or an Athlete from participation in any National or International Competition(s) for the period as determined by the Council, which later on has to be ratified by the Assembly.
2. On the application of any member, the Assembly may reinstate any Athlete who by reason of any infringement of the World Athletics Rules, has been declared ineligible to take part in competitions under World Athletics Rules. Any application of reinstatement must be forwarded to the Secretary AFI by the Secretary of the member responsible or the Athlete concerned. Such applications shall be given in detail, the circumstances leading to the ineligibility and the reasons advanced for reinstatement.

XXX. AMENDMENTS OF MEMORANDUM, RULES AND BYE-LAWS:

1. The Assembly shall have power to alter, extend or abridge the purpose for which the Federation is established as stated in the Memorandum of Association in the manner provided for in section '12' of the Societies Registration Act (XXI of 1860).
2. No amendment shall be made to these Rules except at the Annual or Special General Meetings of the Assembly and unless supported by two – third of the representatives present and voting. The Bye-Laws can be amended at a meeting of the Council convened for the purpose.
3. AFI will also abide by the changes, if any, made in the World Athletics Constitution from time to time, provided the same are not inconsistent with the Indian Laws.

XXXI. FORCE OF THE BYE-LAWS:

For all purposes, the Bye-Laws made under the rules of the Federation as provided for in this Constitution shall have the same force as of the Rules in the Constitution.

XXXII. RESIDUARY POWERS:

Any matter not provided for, in these Rules shall be dealt with by the Council.

XXXIII. DISCIPLINARY COMMITTEE:

The AFI will appoint Disciplinary Committee from amongst the members of the Executive Council not exceeding five to deal with all matters pertaining to disciplinary regulations and the Committee will submit its report or findings to the Executive Council. The decision of the Executive Council will be put up for ratification of Assembly.

XXXIV. DISSOLUTION:

- i. The Federation may be dissolved at the Annual General Meeting specially called for the purpose either by the Council or upon requisition of two-third number of members, provided that majority of members present, vote for the same.
- ii. If upon the dissolution of the Federation, there remain (after the satisfaction of all its debts and liabilities) any property whatsoever, the same shall not be distributed amongst the members of the Federation or any of them, but shall be given to a Society, carrying on similar objects, on such terms and conditions to be determined by votes of majority of members.

XXXV. MISCELLANEOUS

- A) The Federation will appoint National Coaches.
- B) The Federation will hold, where feasible the under-mentioned Competitions annually. These Competitions should be organized through Inter-Block and Inter- District Competition in each State, leading to the Competitions at the National level.

List of Competitions:

1. National Open Athletics Championships.
2. National Inter State Seniors Athletics Championships.
3. National Federation Cup Seniors Athletics Championships.
4. At least Four (4) National Athletics Circuit Meets {Grand-Prix} (Events to be decided in consultation with the National Coaches).
5. National Youth (U 18 years) Athletics Championships.
6. National Federation Cup (U 20 years) Juniors Athletics Championships.
7. National U 23 years Seniors Athletics Championships.
8. National Juniors Athletics Championships.

9. National Inter District Junior Athletics Meet {NIDJAM} (Under 14 & 16 years Boys & Girls).
 10. Zonal Juniors Athletics Championships.
 11. National Open 400m Championships.
 12. National Open Javelin Throw Championships.
 13. National Open Relays Championships.
 14. National Open Cross Country Championships.
 15. National Open Marathon Championships.
 16. National Open Race Walking Championships.
- Any other National Championships which is approved by the General Assembly.

C) TECHNICAL RULES:

Athletics Federation of India (AFI) will be guided by the Rules of World Athletics (WA). AFI will also be guided by the changes, if any, made in the World Athletics Rules in this regard from time to time, but if AFI decide, it can frame its rules for Domestic Competitions.

Technical Rules of the AFI shall be framed and amended from time to time as per the guidelines of AFI (Indian Athletics Manual /Technical Rule Book) & World Athletics. It is mandatory for all the Stake Holders to strictly follow the Indian Athletics Manual.

D) RECOGNITION OF VARIOUS COMPETITIONS AT NATIONAL LEVEL:

AFI has right to allot and/or grant permission for any championship (marathon/ road races etc.) to any individual, boards, affiliated units, clubs, organization and the capitation fee will be as follows:-

Capitation Fees for All India Athletics Championships:	Rs.5,00,000/-
Capitation fees for All India/International Marathon and Road Races: [For affiliated units]	Rs.5,00,000/- + 10% of Prize Money

For other organisations:-

Capitation fees for All India/International Marathon and Road Races:	Rs.50,00,000/- + 10% of Prize Money
--	--

{The amount mentioned is the minimum guarantee money payable to AFI, which may be increased depending upon the size / stature / Prize money of the Championship / Race}.

- E) The member units shall ensure that they do not grant membership to a club or to an individual person to their state unit and in case such membership already exists, such members will not have the right to vote in any meeting of the member unit. Provided that in the case of Union Territory, affiliation may be granted to an individual club.
- F) The Federation may sue or be sued in the name of Secretary.
- G) The provision of the Societies Registration Act (Act XXI of 1860) will apply to the Federation.
- H) In all matters relating to the interpretation of an application of the Constitution as well as in matters not specifically provided for herein, the decision of the Executive Council shall be final and binding on all concerned.
- I) No decision taken at an Annual General Meeting or at a meeting of the Council shall be opened, modified or cancelled after the expiry of six months from the date of such decision. .

- J) Membership of every member shall continue on the specific condition that the member voluntarily accepts the jurisdiction of the Arbitration Commission of the AFI and that the member will submit disputes/grievance to the Arbitration Commission.
- K) The Federation will be guided by the Rules, Regulations, Bye-Laws, directions and instructions issued from time to time by the World Athletics and the IOA.
- L) In order to stop overage participation in the junior category, if less than 5 Athletes from any participating unit are found overage in one calendar year, the unit will be imposed a fine of Rs.50,000/- . This fine has to be deposited by the defaulting unit within 3 months, failing which, the state/unit will not be allowed to take part in the National Athletics Calendar for the period of 1 year. At the same time, if 5 or more athletes are found overage in one Calendar year, the unit will not be allowed to participate in any competition organized by the AFI for the period of 1 year. However, the Athletes of such state / unit may be allowed to participate under the banner of AFI, if the President / Secretary so desire.

M) Financial Responsibilities:

- i. The Secretary AFI will be paid to and fro air passage cost for His / Her official visits. He / She will also be paid DA towards out of pocket expenses for his / her official visits in India and abroad. He is also entitled to have local conveyance by taxi, as and when required. All these expenses to be approved by the President AFI.
 - ii. Treasurer AFI will be paid to and fro air passage cost for his official visits.
 - iii. President in consultation with Secretary will decide the monetary assistance to be paid to other Office Bearers or any other Member of the Federation including the salary of the staff of the Federation.
 - iv. Organisational Delegate(s), Technical Delegate(s), National Technical Official(s) or any other delegate/officials nominated by the AFI for the various National / Zonal / Affiliated Unit's Competitions / All India level Athletics Competitions will be provided the facilities in accordance with the guidelines of Indian Athletics Manual.
- v. The Secretary, in consultation with the President, can make necessary changes in the financial entitlements of AFI Delegates/Officials on the basis of level of Competitions, subject to ratification by Executive Council.

- N) Indian Athletics Manual will be binding on all the affiliated / recognized Members & Organisations.

XXXVI. CHARACTER OF THE FEDERATION:

The Federation (AFI) is a permanent organization of Patriotic and National character. It is devoted to the physical and cultural education of the youth of India. It is independent, autonomous and free from political, religious or communal influences.

XXXVII. JURISDICTION OF THE FEDERATION:

Delhi Courts will have exclusive jurisdiction in all matters pertaining with the AFI, its activities and members.

XXXVIII. ZONES:

AFI is divided into Four Zones namely, East, North, South and West. The jurisdiction of these Zones will be as under :-

- i. **EAST:** Arunachal Pradesh, Assam, Bihar, Jharkhand, Manipur, Meghalaya, Mizoram, Nagaland, Odisha, Sikkim, Tripura and West-Bengal = Twelve {12} States.

- ii. **NORTH** :- Chandigarh, Delhi, Haryana, Himachal Pradesh, Jammu & Kashmir, Punjab, Uttar Pradesh & Uttarakhand = Eight {8} States.
- iii. **SOUTH** :- Andhra Pradesh, Andman & Nicobar, Karnataka, Kerala, Lakshadweep, Puducherry, Tamilnadu & Telangana = Eight {8} States.
- iv. **WEST** :- Chhattisgarh, Goa, Gujrat, Madhya Pradesh, Maharashtra and Rajasthan = Six {6} States.

The General Assembly will decide regrouping of States as and when required.

XXXIX. ANTI-DOPING REGULATIONS:

Athletics Federation of India will follow the current World Athletics Anti-Doping Regulations, link to which is provided on the AFI website.

XL. CODE OF CONDUCT

a) For the Office Bearers of the Federation:

In order to improve and streamline the working of the Federation, to achieve the objects, it is imperative that the Office Bearers specially President, Secretary and Treasurer be made accountable. The duties and responsibilities of President/Secretary & Treasurer in this regard are:

1. To plan and propose Athletics activities in the country.
2. To organize National / International Competitions for the Athletes as per the Constitution.
3. To organize the Clinics / Seminars concerning important issues with regard to the development of Athletics.
4. To prepare and send the team for International Competitions.
5. To conduct Coaching Camps for Juniors / Seniors in connection with the preparation of Athletes for International Competitions.
6. To provide all necessary facilities and help Athletes to achieve high level performance.
7. To make efforts to popularize Athletics.
8. To conduct Executive Council Meeting, Annual General Assembly as per Constitution.

If the Office Bearers fail to perform the above mentioned activities, the Executive Council can make assessment of the whole working and propose an appropriate action, which needs to be ratified by the General Assembly.

b) For State Athletics Association / Sports Boards:

1. To organize State Level / National level Competitions.
2. To prepare and send the teams for various competitions.
3. To conduct Coaching Camps for Juniors / Seniors in connection with preparation for participation in various competitions.
4. State Athletics Associations / Boards are required to comply with the Rules and Regulations laid down in the AFI Constitution, failing which they are liable for disaffiliation. This includes the various activities and obligations mentioned in the Constitution.
5. No Office Bearer of State Associations / Sports Boards will go to the Press / any outside Organisation / any individual and give comments about the activities of the Federation.
6. Before going to the Press, they have to give in writing their complaints / grievances to the Secretary, who in consultation with the President has to take

appropriate action within 30 days. If need be, such complaints / grievances may be placed before the Executive Council Meeting of AFI.

In case of violation of the above, AFI Executive Council can propose appropriate action including the suspension of the concerned unit.

c) **For Coaches:**

1. The Coaches will be accountable for the performance of their Athletes in National and International Competitions.
2. No coach is supposed to encourage overage participation in Junior meets.
3. No Coach is supposed to encourage the Athletes for the use of banned drugs / prohibited technique.
4. No Coach will go to the Press / any outside organization / any other person in case of complaint / grievance about the activities of the Federation.
5. In case of any grievance or otherwise, concerned Coach has to give in writing his / her complaint / grievance to Secretary of the Federation, who in consultation with the President has to take up appropriate action within thirty (30) days and can also allow the Coach to speak to the Press.

d) **For Athletes**

1. If any Athlete misbehaves with any authority including any Sports Official, Coaches, Technical Officials, members of AFI, he / she is liable for disciplinary action.
2. Any type of mis-conduct by an Athlete during Coaching camps and Competition etc. will make him / her liable to disciplinary action.
3. Athletes have to respect the AFI Constitution and all directions given by the Federation including the Rules and Regulations of the Federation.
4. No Athlete will go to the Press / any outside organization / any individual in case of any complaint / grievance about the athletics activities / Federation activities / Coaches and other matters concerning Athletics.
5. Before going to the Press, Athlete will have to give in writing their complaints / grievances, if any to the Secretary, who in consultation with the President has to take appropriate action within 30 days. They can go to the Press, if no action is taken by the Secretary / President.

In case of violation of any of the above, disciplinary Committee will propose appropriate action which needs to be ratified by the Executive Council.

Note: At least three (3) members of the Disciplinary Committee must be present in the meeting before any action is proposed.

~~*~*



ATHLETICS FEDERATION of INDIA

Appendix

ELECTION PROCEDURE

1. Each member unit duly affiliated with the Federation (AFI) will intimate the name (s) of their representatives within four days from the notification of the date of elections. (According to the rule XV - VOTING)
2. The notice of the Annual General Assembly Meeting (AGM) will be sent to all Members Unit(s) fifteen (15) clear days in advance.
3. The President AFI will nominate the Returning Officer.
4. The President / Secretary will prepare the list of authorized representatives of the Member Unit(s) who are authorised to vote and circulate this list to all member Unit(s), 11 (Eleven) days before the AGM. This list of Electoral College will be handed over to the Returning Officer on the same day. {i.e. the day when it is circulated to all Member Unit(s)}.
5. Nomination for any post of Elected Member shall be proposed by one of the authorized representative of the Member Unit(s) whose name is included in the Electoral College list, and also subscribed by one such representative as seconder.
6. No person shall be eligible to nominate more than one candidate for the same post, either as proposer or seconder; and if he so does, his/her signature on the nomination papers delivered second in point of time to the Returning officer shall be deemed to be inoperative.
7. No person shall be permitted to withdraw his/her name as proposer/seconder, once the nomination paper subscribed by him/her has been delivered to Returning Officer.
8. Nomination for the various post of the Elected members will be filed within 4 (Four) days from the circulation of the Electoral College.
9. Returning Officer will scrutinize and prepare the list of valid nominations, Post wise and publish it on the last day of filling the nominations.
10. The withdrawal of nomination may be made within 2 (Two) days from publishing of list of valid nomination by the Returning Officer.
11. The Returning Officer will prepare the Final list of contesting candidates and display it on the Federation (AFI) web-site on the last date fixed for withdrawal of nomination.
12. Where the number of contesting candidates for any post is equal to the number of posts to be filled, all such contesting candidates shall be deemed to be duly elected unopposed to those posts and it shall not be necessary to take a poll for election to such post.
13. Where the number of contesting candidates for any post is more than the number of posts to be filled, a poll shall be taken by secret ballot for those post(s) only.
14. At the poll, each authorized representative, whose name is included in the Electoral College list shall be entitled to:
 - i) cast one vote for each of the posts remaining unfilled, where only one such seat is to be filled.
 - ii) cast as many votes as are the number of seats to be filled for any post, where more than one seat is to be filled.
15. The Annual General Assembly (AGM) will be held and if required and polling for the post of the Elected members will be held in the AGM only. The counting of Votes will be done immediately after the voting is complete.

16. Returning Officer will declare the Result of all the Posts of Elected members after the whole process of Election is over.

Note: 1. In any case, No proxy voting will be allowed.
 2. All employees of State & Central Government, who desire to contest the elections will require prior written permission as per the rules of the respective government through their competent authority.