



POSITION DESCRIPTION
ASSISTANT PROJECT OFFICER (APO)

1. Position

Assistant Project Officer (APO)

2. Reporting

AFI Management

3. Responsibilities

- i) All work related to obtaining Visa and Air Travel
- ii) Operational work
- iii) Coordination work

No. of Posts - 01 (One)

ATHLETICS FEDERATION OF INDIA

Athletics Federation of India (AFI) is the National Sports Federation for the sport of Athletics in India. AFI is affiliated to the World Athletics, Asian Athletics Association and Indian Olympic Association.

Qualification

- Minimum Graduate
- **Knowledge of Travel and Tourism and visa**
- Good Computer Knowledge including MS-Office
- Good Working knowledge of English

Experience

- Minimum 1 year in any organization

Age

Should be below 45 years of age

Salary

- Depending upon experience / negotiable

Interested Candidates may send their complete curriculum vitae through E-mail :
indianathletics@gmail.com, Last date for receipt of applications: 13th JUNE, 2022 5:00pm.